



Elementary Excused Absence Request

Absence Information

Student Name: _____ Teacher: _____

Dates of Absence: From: _____ To: _____

Reason for Absence:

Parent's Signature

Date

Subject	Assignment

Teacher's Signature

Date

Student must get work from teachers and turn form in to administrator 1 week before requested date of absence.

Administrator Approval

Approved

Rejected

Comments:

Administrator's Signature

Date

Excused absence form must be approved and signed by the administrator to be an excused absence.